



INTERNATIONAL ASSOCIATION OF MARITIME UNIVERSITIES

LIAISON COMMITTEE

**GUIDELINES ON IAMU REPRESENTATION AT EXTERNAL
MEETINGS**

(e.g. IMO COMMITTEE MEETINGS)

GUIDELINES ON IAMU REPRESENTATION AT EXTERNAL MEETINGS

1. Appointment of IAMU Representatives to External Meetings

- The Liaison Committee (LC), in consultation with the IAMU Secretariat, will at the beginning of every [calendar] year, determine the external meetings (in particular IMO Committee Meetings) at which IAMU needs to be represented and indicate this in the LC Action Plan for the year concerned. In making this determination, the LC should take into account, the direct relevance of the meeting to IAMU’s strategic goals with reference to the Basic Agreement and IAMU Statements.
- The LC will, subsequent to publicizing the LC Action Plan for the year and through the IAMU Secretariat, invite member Universities to suggest names of faculty members for attendance at external meetings for that year.
- Member Universities, when nominating individuals to attend the meetings, should take into account the following:
 - The individuals’ familiarity with, experience and exposure to the subject matter and area of work which is the focus of the meeting concerned and the specific agenda of the particular meeting;
 - The individuals’ awareness of the strategic goals of IAMU with reference to the Basic Agreement and Statements;
 - The individuals’ availability to travel during the scheduled meeting, per the LC Action Plan, and their ability to acquire the necessary national/regional entry permits.
- The LC will select individuals to represent the IAMU from the nominations received from the member Universities. In making this selection, the LC should take into account the following:
 - Costs related to attending the meeting (including, but not limited to travel costs) vis-à-vis the IAMU budget for the year;
 - Giving a fair opportunity for all IAMU members to attend such meetings;
 - The need that may arise for the appointment of an alternative attendee in the case where a primary attendee is unable to attend;
 - The necessity of sending an “understudy” to ensure continuity of representation and transfer of knowledge where the meetings in view are repetitive (e.g. IMO Committee meetings)

2. Conduct of IAMU Representatives at External Meetings

- Individuals representing the IAMU at external meetings shall do so, fully aware of IAMU’s Basic Agreement and all other relevant Statements.
- Interventions at such meetings by representatives of the IAMU shall be made considering the strategic goals of the IAMU.
- Where papers are to be laid before external meetings, in particular IMO Committee meetings, such papers should be endorsed/approved by the IEB prior to submission.

3. Reports on External Meetings

- IAMU representatives at external meetings shall complete a report within [30] days of the close of the meeting and submit this report to the Liaison Committee through the IAMU Secretariat. The template in the appendix to these guidelines shall be used for this report which is intended to be an executive summary of the outcome of the meeting and to allow for speedy strategic consideration by IEB.
- IAMU representatives at external meetings shall complete within [60] days of the close of the meeting a full and detailed report of the meeting attended, to be included in the annual report of the LC. This detailed report is to be submitted to the LC, through the IAMU Secretariat.

APPENDIX 1

- REPRESENTATIVE REPORT ON EXTERNAL MEETING -

[Meeting e.g. IMO MEPC, 69th Session, London, UK]

[Date(s) of meeting]

REPORT

By

[Name of Attendee(s)]

[Date of report]

Document Title:
IAMU Representative Report on External Meeting

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Document purpose

The purpose of this document is to give a template for the reporting to the International Executive Board of the IAMU an **executive summary** of each and every external meeting at which the IAMU is represented by a nominated person or persons, including IMO meetings. It is to help the IEB make the relevant strategic decisions related to these meetings.

The document does not replace the in-depth report required for the annual publication of IEB’s Liaison Committee.

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1 Introduction

The 69th session of the IMO MEPC was held at the IMO headquarters in London, UK from 18 to 22 May, 2016.

The Committee noted that MEPC 70 and MEPC 71 have been tentatively scheduled to take place from 24 to 28 October 2016 and from 8 to 12 May 2017, respectively.

The meeting was attended by over 900 delegates from 107 Member Governments, 2 Associate members of IMO, 3 Representatives from UN and Specialized Agencies, 9 Inter-Governmental Organizations, and 53 Non-Governmental Organizations.

2 Meeting Agenda

1. Adoption of the agenda
2. Decisions of other bodies
3. Consideration and adoption of amendments to mandatory instruments
4. Harmful aquatic organisms in ballast water
5. Air pollution and energy efficiency
6. Further technical and operational measures for enhancing the energy efficiency of international shipping
7. Reduction of GHG emissions from ships
8. Amendments to MARPOL Annex V, Form of Garbage Record Book
9. Use of electronic record books
10. Identification and protection of Special Areas and PSSAs
11. Inadequacy of reception facilities
12. Pollution prevention and response
(urgent matters emanating from the third session of the Sub-Committee)
13. Reports of other sub-committees
14. Promotion of implementation and enforcement of MARPOL and related instruments
15. Technical cooperation activities for the protection of the marine environment
16. Capacity building for the implementation of new measures
17. Analysis and consideration of recommendations to reduce administrative burdens in IMO instruments as identified by the SG-RAR
18. Application of the Committees' Guidelines
19. Work program of the Committee and subsidiary bodies
20. Any other business
21. Consideration of the report of the Committee

The number of documents, submitted for a Meeting is presented on Figure 1.

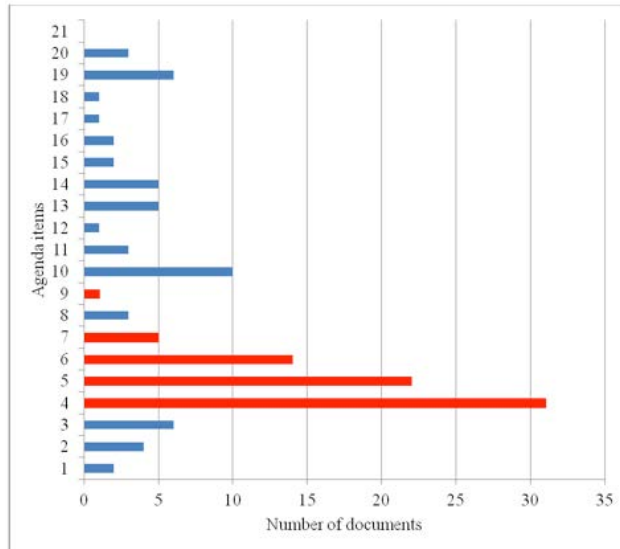


Figure 1. Number of documents submitted to MEPC 69 Meeting

The most relevant topics for IAMU activity were the following:

- 4. Harmful aquatic organisms in ballast water
- 5. Air pollution and energy efficiency
- 6. Further technical and operational measures for enhancing the energy efficiency of international shipping
- 7. Reduction of GHG emissions from ships
- 9. Use of electronic record books

3 Documents Submitted/Interventions Made by IAMU

[Describe any documents and/or interventions submitted and/or made respectively. Prior to any such submissions, documents, interventions being tabled/made, the process for confirmation and authorization described in the guidelines shall be followed]

4 Summary of Meeting Outcomes

The main outcomes of MEPC 69 session are as follows:

Status of Ratification Ballast Water Management Convention

Since the last session, Belgium, Fiji, Ghana, Indonesia and Morocco ratified the Convention. Currently, the Convention is ratified by 49 states, representing 34.79% of the world merchant shipping tonnage....

Draft amendments to the Ballast Water Management Convention based on resolution A.1088 (28)

At this session, draft amendments to regulation B-3 of the Convention reflecting the requirements of resolution A.1088 (28) were approved. The draft amendments will be kept in abeyance for circulation immediately upon entry into force of the Convention with a view to subsequent adoption.

Additional revision of application schedule of regulation B-3 of the Ballast Water Management Convention

At this session, Liberia proposed to revise application schedule of regulation B-3, which allows additional extension from the installation of the Systems to existing ships, if ballast water exchange is appropriately conducted. The proposal was based on an assumption that dockyard capacity for retrofitting the system will fall short of the peak demand...

Approval of Ballast Water Management Systems

At this session, three (3) final approvals were granted to Ballast Water Management Systems using active substances. The number of systems which can be actually installed on board, i.e. which are type-approved by the Administration, including the systems not using active substances, has reached sixty-five (65) in total.

Review of technological developments for EEDI

Regulation 21.6 of MARPOL Annex VI requires, at the beginning of phase 1 and at the midpoint of phase 2, the review of the status of technological developments which may contribute to the improvement of the EEDI. If proven necessary, MEPC will amend the relevant requirements, i.e. “When to start the phase,” “the EEDI reference line parameters” and “the reduction rate”. ...

Guidelines for determining minimum propulsion power

Guidelines for determining minimum propulsion power to maintain the maneuverability of ships in adverse conditions were developed in order to avoid construction of extremely under-powered ships along with implementation of EEDI requirements. The guidelines stipulated two assessment methods, e.g. level 1 and level 2. At MEPC 68 held in 2015, it was agreed to strengthen the requirements of level 1 assessment and the amendments to the guidelines were adopted. Further, it was agreed that the review of the level 2 assessment would be conducted after receiving the results of ongoing projects of SHOPERA and JASNAOE in the autumn of 2016. ...

Amendments to EEDI Calculation Guidelines

At this session, China proposed to develop a calculation method for ships equipped with dual fuel engines using gas fuel as non-primary fuel. As a result of the deliberation, while development of such calculation method was supported, it was agreed to reconsider the proposal at MEPC 70 since the definition in document submitted by China was regarded as unclear.

Data collection system for fuel consumption of ships

At this session, the draft amendments to MARPOL Annex VI to implement the mandatory data collection system were developed. As a result of the deliberation, the Committee approved the draft amendments to MARPOL Annex VI with a view to adoption at MEPC 70. Further, it was agreed to establish a correspondence group coordinated by Japan in order to promote the development of the relevant guidelines, etc.

GHG emission reduction target for international shipping

At this session, it was proposed to establish a GHG emission reduction target for international shipping, or develop a work plan to establish the target. As a result of the deliberation, it was agreed to introduce the data collection system in MARPOL Annex VI as a matter of priority

and continue to consider this matter at next session, with a view to an in-depth discussion on how to progress the matter.

Sulphur content of fuel oils

At this session, a progress report of the review of fuel oil availability made by the Steering Committee, which was established at the last session, was considered. As a result of the discussion, it was agreed to continue the review by the Steering Committee and that final decision on the date of implementation of the global 0.5% sulphur limit should be made at MEPC 70, where the final report of Steering Committee will be submitted.

Fuel oil quality

At this session, the Committee considered three aspects of possible draft guidance on best practice for fuel oil providers, fuel oil purchaser/user and Member State/coastal State which were developed by the group. As a result of the discussion, it was agreed to continue consideration on the draft guidance by the correspondence group. On the other hand, as for the adequacy of the current legal framework in MARPOL Annex VI, it was agreed that the existing legal framework is adequate and further consideration on this matter is not necessary.

Discharge of cargo holds wash water

It was agreed not to extend application of MEPC.1/Circ.810 since an increased number of port reception facilities for HME residues is in place in ports/terminals and the extension of the application of MEPC.1/Circ.810 would not encourage ports/terminals to provide the needed reception facilities but might even prove to be a disincentive. Further, it was also agreed to invite Member Governments to report IMO any alleged inadequacies for port reception facilities, in accordance with the procedures set out in MEPC.1/Circ.834.

Amendments to MARPOL Annex VI

Amendments to MARPOL Annex VI related to record requirements for operational compliance with NO_x Tier III emission control areas (ECA) were adopted. The amendments require ships installed marine diesel engines which are certified to Tier II or Tier III emission standards and operating in NO_x ECA to record the operational status of marine diesel engines.

It is required to record the on/off status of engines together with the date, time and position of the ship in logbook at entry into/exit from an ECA, and when the on/off status changes within ECA. Entry into force: 1 September 2017.

Amendments to NO_x Technical Code

Amendments to MARPOL Annex VI to apply NO_x standards to gas-fuelled engines had been adopted at MEPC 67. With this change, the draft amendments to the NO_x Technical Code related to the requirements of the testing of gas-fuelled engines were adopted. Entry into force: 1 September 2017.

Amendments to MARPOL Annex IV

Amendments to MARPOL Annex IV to prohibit the discharge of sewage from passenger ships operating in Baltic Sea were adopted. For new passenger ships on or after 1 June 2019, and for existing passenger ships on or after 1 July 2021, discharge of sewage within Baltic Sea will be prohibited. For existing passenger ships en route from outside the Baltic Sea with the first port of call located more than 900 nautical miles, it was agreed not to apply the requirements until 31 May 2023. Entry into force: 1 September 2017.

5 Key Issues Related to IAMU Basic Agreement and Statements

- [Key Issue 1]
- [Key Issue 2]
- [Key Issue 3]

6 Strategic Recommendations and Follow-up Actions for IEB Attention

6.1 For Policy

[Policy recommendation 1: xxxx](#)

[Policy recommendation 2: yyyy](#)

6.2 For Research and Development*

[Research and or development recommendation 1: xxxx](#)

[Research and or development recommendation 2: yyyy](#)

6.3 For Education and Training

[Education/training recommendation 1: xxxx](#)

[Education/training recommendation 2: yyyy](#)

7 Contacts Made, Discussions Held and/or Possible External Collaborations to be Developed

[Description of contacts etc.](#)

* One of the uses of sub-section 6.2 of this report, is to serve as input for the Academic Affairs Committee (AAC) and the Policy and Planning Committee (PPC) in the development of Research Themes for IAMU Research Projects and IAMU Development Projects respectively.