



Criteria for and duties of nominated referees for research projects

Each referee for evaluation of research proposals or final reports shall:

- Be a senior academic staff member or an early career researcher* nominated by the President/Representative of the member university to which the referee belongs;
- Have a record of at least three (3) international research publications (editorial contributions are also preferred);
- Be prepared to evaluate research proposals and/or final reports between 01 June and 31 July;
- Submit the relevant evaluation form(s) with the referee's comments in respect of assigned research proposals, 2 weeks after receipt of the evaluation form(s);
- Submit the relevant form with the referee's comments for inclusion in a final report, 4 weeks after the receipt of the evaluation form.

* An early career researcher is deemed to be one who has:

- Been awarded a PhD within the preceding 10 years;
- An established record of journal publications (with preference to international publications);
- A full-time academic position with both teaching and research responsibilities.

A referee's terms of office shall be two years. However, this shall not preclude him/her from being re-appointed.
