



## Evaluation of the final reports for FY2014

# Guideline

### **Preparation:**

Make sure your evaluation form. Double-check the research title, names of coordinator and the member university in the form before starting your evaluation.

### **Name of Referee:**

Type your name and the name of your university in the right boxes.

### **Evaluation:**

Evaluation is conducted by grading the following statements between 6 and 1. (6 means strongly YES, while 1 means strongly NO and only natural number is acceptable).

1. The contents of the report are consistent with the research objectives that the researcher established in the proposal. *(please refer to the original research proposal attached)*
2. The report contains a high level of academic/technical originality
3. The report is consistent in maintaining a scientific approach to objectivity
4. The report has a high level of intellectual quality.
5. The presentation fully complies with international academic publication standards.
6. The research findings significantly contribute to the IAMU members and international maritime community.

Items evaluated as Average should be given a mark "3" or "4". Referees should not hesitate to give marks below "3" where they deem this necessary.

### **Total points:**

After your evaluation, please insert the total point (max. 36) in the right box as xx/36.

### **Comments:**

Please write your comments in details, in particular, identified weaknesses and/or corrections to be made.

### **Signature, name in print and date:**

If you are familiar with inserting the digital format of **your signature (e.g. jpg image) in a MS Word document, copy and paste your signature here.** If not, you can leave it as blank for now. However you will be asked to submit your hand-written signature later by the Secretariat. Also type your name and date in print below your signature.

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