International Executive Board Meeting (No.1/FY2011)

10:00 – 17:00, Thursday 14\textsuperscript{th}, April 2011
Gdynia Maritime University
Gdynia, Poland

Minutes

Present
KMU: Dr. Oh, Keo Don, Chair
CMA: Dr. William Eisenhardt
CMU: Prof. Dr. Cornel Panait
DMU: Assoc. Prof. Xu Bin (as proxy on behalf of Dr. Wang Zuwen)
FMIMUN: Ms. Catherine Dutton (as proxy on behalf of Mr. Glenn Blackwood)
GMU: Prof. Dr. Romuald Cwilewicz
ITUMF: Prof. Dr. Nil Güler
KU-GSMS: Prof. Dr. Masao Furusho (as proxy on behalf of Prof. Dr. Keiji Oda)
ONMA: Prof. Dr. Mykhaylo V. Miyusov
WMU: Prof. Dr. Takeshi Nakazawa (deputizing Dr. Björn Kjerfve)
NF: Mr. Kentaro Ogiue (as proxy on behalf of Mr. Mitsuyuki Unno)
Secretary: Mr. Hideaki Uematsu

(Absent: SUNYMC - Vice Admiral John W. Craine)

Accompanying Staff
KMU: Prof. Dr. Yea, Byeong-Deok
GMU: Prof. Dr. Bogumil Laczynski
ITUMF: Prof. Dr. Cemil Yurtören
ONMA: Capt. Dmytro Zhukov
MS. Marina Chesnokova
NF: Ms. Keiko Shinozaki

Secretary’s Office
Vie Secretary Mr. Hidemasa Tagami
Coordinator Ms. Etsuko Komatsu

Chair: Dr. Oh, Keo Don, President, Korea Maritime University

1. Welcome Address: Dr. Romuald Cwilewicz, Host,
Chair of Local Executive Committee of AGA12,
President, Gdynia Maritime University

Introducing his University staff (Dean of Elektroautomation Faculty Janusz
Mindykowski, Deputy Rector Stanislaw Górski, Deputy Rector Witold Gierusz), Dr.
Cwilewicz expressed his pleasure to welcome all the IAMU IEB members in Gdynia, the
biggest maritime education center in Poland and the one of the biggest in Europe.
The president made a brief presentation of 90 year history and current educational status of Gdynia Maritime University, and wished the members a pleasant stay and a successful meeting.

2. Opening Address: Dr. Oh, Keo Don, IAMU Chair
Dr. Oh firstly thanked President Romuald Cwilewicz and his staff of Gdynia Maritime University for their meeting arrangement and warm welcome. Then Dr. Oh expressed his condolences on Japan’s hardship caused by the earthquake and tsunami. He proposed to offer one minute of silent prayer for the victims. The silent prayer was offered.
He explained Korea Maritime University collected relief fund for Japanese and delivered the fund through IAMU to The Nippon Foundation, and urged all members to cooperate for the restoration of Japan. He also expressed his thanks for The Nippon Foundation and IAMU Secretariat for their performing preparatory works for this IEB meeting under such difficult situation. He, then, officially opened the IEB meeting.

3. Confirmation of the Minutes of the last IEB meeting: Chair
Chair proposed to confirm the minutes of the last IEB meeting (in October 2010 at Korea Maritime University), and the Minutes were so confirmed.

4. Report by the Head of Respective Standing Committee, discussion and decision:
(a) Policy Committee: Dr. Oh, Keo Don
- Overall review of IAMU FY2010 activities
  Policy Committee indicated the evaluation of overall performance of IAMU in FY2010 as “encouraging”. Through the activities of APRC, IMOLC and FC, which have been practiced more systematically than before, IAMU in FY2010 could prove its unique capability in enhancing cooperation among maritime education and training institutions in the world.

  IEB agreed to this view without objection.

- General direction of IAMU in FY2011 (Spirit and aims)
  Policy Committee indicated its understanding as under.
  The fundamental philosophy of IAMU since its establishment is, as indicated in the Basic Agreement, to work together for common goals. Fortunately, IAMU is now showing progress in its research and information sharing projects, directed to capacity building among members in line with such an idea.
  With such recognition, it is wished that, in FY2011 and in succeeding years, current line of cooperation among members is strengthened still more.
  If anything, further cooperation among members may be desired in such aspects as:
  i. to extend IAMU activities to education and training of personnel for offshore plants, and
  ii. to enhance communication among regional members to find out some more possibility to be pursued after.

  After discussion, IEB concurred with this view.

- AGA13 and IEB meetings in 2012
  Dates and place of 1st IEB Meeting in 2012 were fixed as follows in accordance
with the proposal from host University.

Dates: 2012;
April 18th (Wed.) – Committee meetings
April 19th (Thu.) – IEB meeting
April 20th (Fri.) – Technical Tour

Place: The Fisheries and Marine Institute of Memorial University of Newfoundland, at St John’s, Newfoundland and Labrador, Canada

In the meantime, the dates and meeting place of 2nd IEB meeting and AGA13 were confirmed as under.

Dates: 2012;
October 13th (Sat) – 14th (Sun) – Committee/IEB meeting
October 15th (Mon) – 17th (Wed) – AGA13
October 18th (Thu) – Study tour

Place: Delta St. John’s Hotel, and Conference Center in downtown, St. Johns’s, NL.

IEB agreed to the above schedule.

AGA14 in 2013: Preferred month and region
Policy Committee’s judgment was presented as follows:

i. for the month of AGA holding, October is preferable in view of IAMU’s overall annual schedule,

ii. request for application would be best addressed to member institutions in Region II firstly, as there were only two AGAs hosted by Region II institutions heretofore, while Regions I’s four (4), III’s three (3), and IV’s four (4),

iii. closing day for applications from Region II institutions should be set as the end of May, as this year’s exceptional arrangement related to AGA holding in June, and

iv. in such a case that no application is accepted by the end of May, Chair e-mail the same application form, on which stipulation of wished Region is deleted, to all IAMU member universities. In this case decision anyway needs to be made at autumn IEB meeting.

IEB endorsed this judgment.

(b) Nominating Committee: Dr. Oh, Keo Don

Special Membership for WMU, and change of related rules in IAMU Basic Agreement

Referring to the paper “Change of Basic Agreement to recognize World Maritime University as a special member” attached to the Agenda, Secretary Uematsu reported that Nominating Committee the previous day struck out a conclusion on this longstanding undercurrent issue of IAMU.

Namely –
Nominating Committee, on close exchange of views pertaining to various aspects in the matter, unanimously agreed to establish a special membership for World
Maritime University (WMU) with full voting right in IEB, provisionally for 4 years, but subject to evaluation and review at that point.

As regard the alteration of relevant clauses in IAMU Basic Agreement, Nominating Committee asked Secretary to submit the revision draft to IEB (and AGA) in coming June.

Mr. Ogiue (NF) commented:
- while he consented at Nominating Committee of the day before to the idea of evaluation at 4 years later,
- he did so as he thought such evaluation would contribute for the best of IAMU performance on the premise that this special membership is basically of running nature,
- and he wished to clarify that point on this table.

Secretary Uematsu replied that Secretary understood in the same way the day before, and that the expression “Provisionally for 4 years” was understood to have been agreed upon by Nominating Committee to express such understanding.

There was no further voice on this subject, and IEB agreed to this proposal of Nominating Committee.

\* Nomination of the candidates for IEB at large members, for FY2012-2013

Secretary reported that Nominating Committee had reached an understanding as to the treatment of one (1) year overlapping period which might be caused when an institution assumes two function titles such as ex officio representative, Regional representative, or Chair simultaneously.

The committee agreed as its common understanding that such one (1) year overlapping period lengthens the particular institution’s term in IEB by one (1) year formally, but within the limit of total term of four (4) years. (4 years : Article VI-C-6)

As a result, it was confirmed that
- KMU’s term in IEB reaches FY2012, because of one (1) year overlapping of ex officio and Chair in FY2010, and
- FMIMUN’s term in IEB reached FY2014 because of one (1) year overlapping of ex officio and Regional Representative in FY2012.

On the above confirmation of the interpretation of Basic Agreement, the Committee discussed the nomination of at large representatives and nominated four (4) institutions as follows.

For FY2012 – 2013 term
Constanta Maritime University (Romania)
Massachusetts Maritime Academy (U.S.A.)
Batumi State Maritime Academy (Georgia)

For FY2013 – 2014 term
Shanghai Maritime University (China)
Finally Chair proposed that the Chair of the next term should be nominated by incumbent IEB in coming June on sounding out the views of new IEB members each, preceding to AGA 12 where the next Chair needs to be ratified.

Nominating Committee agreed upon this proposal and it was so understood that at the time of 1day IEB meeting in June, new IEB members from FY2012 onward were requested to come to Gdynia for exchange of views with incumbent IEB members in this regard.

IEB agreed upon the above interpretation and nomination without objection

- Membership application
  - Maritime University of the Caribbean (Venezuela)
    Site-visit report of Prof. Albert Mclemore, California Maritime Academy, was admitted satisfactory, and Committee decided that the Venezuelan University should be accepted as a member of IAMU.

  - Mexican Maritime Education System (Mexico)
    Although site-visit to the System had not been practiced in line with suggestion of last IEB meeting, explanatory materials submitted by Prof. Mclemore, California Maritime Academy, was admitted satisfactory, and on the other hand, Region III’s wishes to have a member from Latin America was expressed by Dr. Eisenhardt (CMA). Considering those factors totally, Committee decided that this Mexican Maritime Education System should be accepted under paragraph B. of Article V of Basic Agreement.

  - Hochschule Bremen (University of Applied Sciences), Centre of Maritime Studies (Germany)
    In view of time and data necessary to digest a bit unique post-graduate education system in Germany and of the University itself, Committee had to leave this application to be continued on the docket this time.

IEB accepted the above conclusion of Nominating Committee without objection.

(c) Academic Program Review Committee: Prof. Dr. Takeshi Nakazawa on behalf of Dr. Bjorn Kjerfve

Dr. Nakazawa gave explanations on all of the following subjects.

- Vision, Strategy and Plan of Management System of Academic Activity:
  - Research Oriented Project
    - Report on FY2010 projects: over-all condition and evaluation
      Dr. Nakazawa (WMU) elaborated the outcome of 2010 Research Project, making use of a table which showed budget amount, amount actually paid and start/end dates etc.of the projects mentioned under. Explanation was given also on what procedure and methodology were utilized in the evaluation work of the four final reports, by APRC through its ad-hoc committee meetings composed of three Universities (WMU,CMU,KMU) attended by Secretary’s Office. The ad-hoc committee judged all of the four final reports worthy to be accepted.
Dr. Nakazawa, making use of a table titled “Application/Recommendation status for 2011 and Budget idea”, explained current status of five projects which had been selected by the time of last IEB meeting in October 2010. Out of the five projects, four are phase II of 2010 projects aforesaid, whereby Odesa National Maritime Academy (ONMA) is replaced by Kobe University-Graduate School of Maritime Sciences (KU-GSMS) as consignee institution, as has been understood since last IEB meeting.

And this KU-GSMS’s 2011 project is to be founded through the pulling down of “frozen fund”.

(Note) IEB, last autumn, concluded that the pulling down of the Frozen Fund (US$60,000) was wished to be applied for The Nippon Foundation, in view of the expected usefulness of this planned data base for IAMU organization as a whole and stable development wished for.

As has been understood since last IEB meeting, one project to be implemented anew in 2011 is:
Southampton Solent University, UK
The Influence of Cultural Difference on Safety.

As for the budget amount for these five project each, APRC ad-hoc committee meeting on 13-14th February decided informally to assign US$60,000 each, to be applied for The Nippon Foundation’s (NF’s) grant-in-aid. NF’s internal conclusion in terms of our application had been confirmed, and it was on the basis of this confirmation that APRC had the above ad-hoc meeting for the smooth handling of the matter in FY2011.

These effects have been advised to relevant institutions by Secretary.

- Selection of theme, with assessment of required budget amount, for FY2012
At the ad—hoc meeting in February, the members discussed and agreed on the research themes for FY2012 as follows:
1. Maritime environmental protection,
2. STCW 2010 Challenge for MET institutions,  
3. Shipping challenges, and  
4. Optional  
There the selected themes were deemed by all as beneficial for the entire IAMU community. Also, on that meeting, Mr. Hidemasa Tagami, Vice Secretary, indicated his impression that the budget available for each 2012 research project would be maximum US$60,000.  
(A paper “Themes for 2012 IAMU Research Project was shown to indicate ‘Possible key concepts’ and ‘Desirable goals’ per each Theme.)  

IEB endorsed all of the above developments with APRC.  

(ii) IAMU Journal and News  
(This has been the pending subject of IAMU, and at IEB meeting in last October, IEB concluded “APRC will appoint a task force and the task force will report back the IEB meeting next spring with the recommendations of what to do with the journal, after a survey throughout the members”.  
This APRC task force has not been organized to date, but Dr. Nakazawa as APRC conducted two kinds of questionnaire  
--- one addressed to the representatives of IAMU member institutions, and another addressed to the academic staff of the same institutions---  
and has edited the answers collected from them.)  
Introducing the results of the two questionnaires, Dr. Nakazawa reported as under.  
- Questionnaire for representatives could get 31 responses (59.6%), and another one for academic staff could get 88 responses.  
- For a question “Do you think that IAMU should have its own peer-reviewed journal?”, 80.6% of representatives and 63.6% of academic staff replied “yes”.  
- For a question “If IAMU has its own peer-reviewed journal, how can your institution contribute to sustain it? (Multiple answer)”, representatives’ answer turned out as under.  
  by Quality papers  20  64.5%  
  by Peer reviewers  28  90.3%  
  by Administrative support  5  16.1%  
  by Financial support  1  3.2%  
- Summing up, while many respondents say “Journal is wished to be”, no strong posture to support it was felt.  

At the APRC meeting of the day before, Committee members exchanged views on various aspects such as possibility-validity of collecting papers from outside of IAMU, finance of the Journal, indexing, necessity to set up a procedure.  
At the end of these exchange of views among Committee members, Dr. Kjerfve, Head of APRC made remarks of the following effects. “While we need to prepare academic plan and finance plan in the matter, WMU has to be excluded there because WMU has made a contract with somebody meant for the publication of WMU’s own journal. The contract requires WMU to concentrate on the publication of the journal, and prohibit WMU staff to work for other journals. All the IEB members will be asked if anyone has potential interest in taking leadership in journal issue.”
Thus at this APRC meeting, decision on this subject had to be left to IEB meeting of today.

At the end of the above report, Dr. Nakazawa added his personal judgment of the responses was “negative” in view of poor possibility in obtaining financial support from members and in securing acquiring quality papers constantly. Then IEB discussion followed.

Dr. Yea (KMU) : We must do some action. We should make a working group consisting of current IEB members, so that next new IEB members can solve the problem. How about to organize a working group so that an editorial board can be started before October in this autumn. We need to find a good editor.

Dr. Panait (CMU) : Public institutions would have chance to pay for the journal, if procedures are established.

Dr. Yea (KMU) : One of the biggest problem is to find a good editor. If we have a good editor, we can talk about the budget and make a vote next year.

Dr. Güler (ITUMF) : Agree with strong will to publish the journal.

Dr. Oh (Chair, KMU) : As the Chair have a strong wish for such a journal. One problem is that there is no working group for the journal. WMU which was nominated to be a special member is suggested to be a leader in publishing a good qualified journal. Dr. Nakazawa was asked to be the chair of working group.

Dr. Nakazawa (WMU) : WMU’s membership is on institutional issue, so I feel confused to be appointed to be the leader of the working group for such reasoning. Either for financial aspects or paper collection, my answer is “no”.

Dr. Oh (Chair) : The working group subject is here. Who leads the group?

Dr. Miyusov (ONMA) : Hopes that each university can support this activity in different way.

Dr. Panait (CMU) : Only option will be to make APRC itself working group.

Dr. Oh (Chair) : As it is difficult to organize the working group in this meeting, the Head of APRC must make a schedule to organize the working group.

Dr. Nakazawa (WMU) : According to the results of the questionnaire, it can not be imagined such a group is realized in the nearest future. My conclusion is negative. Dr. Eisenhardt has such experiences.

Dr. Eisenhardt (CMA) : While many members want a journal, very few want to work for it, and this situation has been as such 10 years since. To want is one thing, to get is another thing. We need to win an editor, but we are limited to stay with IAMU by Basic Agreement. It is very difficult to organize. Not that many want to participate, and none wants to pay. The head of APRC needs to be very careful in the matter. I spent 5 years trying to do this and it was very difficult.

Dr. Yea (KMU) : How about to tap member institutions whether they would want to support financially? I might ask members at AGA in June whether they are agreeable to the idea to raise the amount of annual membership fee to US$1,000 (from current US$600) to finance the journal. If it is not their wish, I would give it up.
Dr. Eisenhardt (CMA) : Logically members will have to be willing to help with the finances, as 80% said yes to the journals. But……..

Dr. Oh (Chair) : All member institutions have a will in the high quality journal, but at the same time there is common understanding that there will be many difficulties in producing such a journal. However, as the responsibility of this issue will lie with APRC, as journal is stipulated as one of their important activities. APRC is wished to continue to take responsibility in making decision on whether the working group should be organized or not. We must make schedule to realize the journal, as the first step in realizing a good qualified journal. Then we need to know how much budget is required, and then need to ask member institutions to think about the increase of annual membership fee. It is not appropriate to raise members’ fee at present, because we do not know the required amount still now.

Dr. Nakazawa (WMU) : Do not ask APRC. Ask IEB to make the final decision.

Dr. Oh (Chair) : APRC must discuss this point, namely whether working group is necessary.

Dr. Eisenhardt (CMA) : How about to decide “IEB with APRC continues to explore possibility of journal”.

Chair Dr. Oh invited IEB’s voting on this proposal of Dr. Eisenhardt. There was a voting. By majority voting of 7 out of 10, the understanding “IEB with APRC continues to explore possibility of journal” was approved.

At this intermission time, Secretary Uematsu read out two letters addressed to IAMU Chair from new IEB members who were unable to be present at this table. Secretary has read out firstly a letter from Mr. Mitsuyuki Unno, Executive Director of The Nippon Foundation, who has replaced Mr. Masazumi Nagamitsu as the Executive Director effective April 1, 2011, who has retired from The Foundation, and accordingly from IAMU IEB. Mr. Unno is pleased to join IEB as Mr. Nagamitsu’s successor.

Secretary also has presented a letter from Gary Kachanoski, President and Vice-Chancellor of The Memorial University of Newfoundland, Canada, testifying the title “Executive Director” of Glenn Blackwood, who is to represent The Memorial University at IAMU IEB corresponds to “President” stipulated in IAMU Basic Agreement.

(d) IMO Liaison Committee: Prof. Dr. Mykhaylo V. Miyusov

Dr. Miyusov reported as under.
In the absence of the Committee head, VADM John W. Craine (SUNY), Dr. Miyusov
(ONMA) conducted the IMOLC meeting of the day before, where IMOLC Annual Report (47 pages in total) and PowerPoint presentation material, covering all the agenda for the day were tabled. Committee endorsed all the contents of these, as described under.

- Report on FY2010 activity
  - IMO meetings attended and relevant reports to members
    IMO meetings attended in FY2010 were as under:
    · MSC87 (May 2010)
    · STCW Diplomatic Conference in Manila (June 2010)
    · MEPC61 (September 2010)
    · MSC88 (December 2010)
    · STW42 (January 2011)
    IAMU representatives’ attendance reports of these meetings have been compiled in “members only” page of IAMU HP.
  - STCW Convention Comprehensive Review
    In September 2010, IMOLC compiled and published 273 papers “STCW Convention Comprehensive Review” focusing on the training requirements found in the “STCW Convention and Code” revised at the Manila Diplomatic Conference in June 2010. Copies of the booklet were handed over to all the participants to AGA11 and then 5 copies each were sent out to all the IAMU member institutions for their reference.

- Action Plan for FY2011
  - IMOLC will in FY2011:
    · Represent IAMU at IMO and transmit IAMU input to IMO as approved by the IEB,
    · Monitor IMO business agenda and documentation and subsequently report to IEB,
    · Liaise with IMO Secretariat and the NGOs accredited at IMO, and
    · Significantly increase exposure and academic recognition of IAMU.
  - With the above objectives in mind, IMOLC representatives will attend IMO meetings as under and submit relevant attendance reports and annual report to IEB. (Total budget : US$30,000)
    · MSC89 (May 2011)
    · MEPC62 (July 2011)
    · Assembly 27 (November 2011)
    · STW43 (January 2012)
  IEB endorsed the above report of Dr. Miyusov as IMOLC.

(e) Finance Committee: Prof. Dr. Masao Furusho
- FY2010 financial report
  · · · Unit =1,000US$.

Dr. Furusho explained as under.
- Against NF Funding total (US$1,000.82), expenditure total (US$900.71) was a little smaller, and unspent remainder (US$100.11) was posted.
  Expenditure items which recorded the biggest balance was Administrative expenses (US$75.24).
For one thing, this balance was caused by unspent travel expenses budget of Secretariat. Busan, Korea was very close to Tokyo, compared with other AGA locations in previous years. Another cause was the unspent portion of personnel expenses budget meant for the possible employment of an additional full-time staff. This year this attempt had to be suspended halfway.

- As for IEB Standing Committees/Event, Budget/Expenditure Balance was as under, which looks reasonable.

<table>
<thead>
<tr>
<th>Budget</th>
<th>Expenditure</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>IMOLC</td>
<td>US$21.50</td>
<td>US$33.79</td>
</tr>
<tr>
<td>APRC</td>
<td>US$230.00</td>
<td>US$198.97</td>
</tr>
<tr>
<td>AGA11</td>
<td>US$120.00</td>
<td>US$120.00</td>
</tr>
</tbody>
</table>

- The above unspent amount is to be added to the Frozen Fund, making its total amount to US$291.18

- As for IAMU members’ Own Funding, no particular plan was established, and Own Fund total reached US$60.28.

- Auditing of the settlement of the accounts is scheduled to be done by Finance Committee (Committee Head) at Secretary’s Office on 30th May 2011.

♦ FY2011 annual budget

[... Unit =1,000US$]

- Against total US$1,139.4 which IEB agreed last autumn to be applied for The Nippon Foundation’s (NF’s) grant-in-aid, the amount admitted by NF had to be a little smaller sum US$1,035.3. Still, this amount is a little bigger than US$1,000.8 of FY2010. And besides, in addition pulling down of frozen fund US$60,000 was approved anew, along with IAMU’s request.

- Comparison of Applied amount and Approved amount is as under.

<table>
<thead>
<tr>
<th>Administrative Expenses</th>
<th>Applied Budget</th>
<th>Approved Budget</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>&amp; 1st IEB meeting</td>
<td>US$629.4</td>
<td>US$583.3</td>
<td>-US$46.1 (-7%)</td>
</tr>
<tr>
<td>IMOLC</td>
<td>US$30.0</td>
<td>US$30.0</td>
<td>0 (0%)</td>
</tr>
<tr>
<td>APRC</td>
<td>US$265.0</td>
<td>US$240.0</td>
<td>-US$25.0 (-9%)</td>
</tr>
<tr>
<td>Meetings of Standing Committees, etc.</td>
<td>US$50.0</td>
<td>US$30.0</td>
<td>-US$20.0 (-40%)</td>
</tr>
<tr>
<td>AGA (incl. 2nd &amp; 3rd IEB)</td>
<td>US$110.0</td>
<td>US$110.0</td>
<td>0 (0%)</td>
</tr>
<tr>
<td>Others</td>
<td>US$55.0</td>
<td>US$42.0</td>
<td>-US$13.0 (-24%)</td>
</tr>
<tr>
<td>IAMU Project</td>
<td>US$60.0</td>
<td>US$60.0</td>
<td>0</td>
</tr>
</tbody>
</table>

On the above table, APRC’s budget looks like cut down. It is not so. The phase II of one 2010 Research Project is to be implemented as IAMU project using US$60,000 pulled down from Frozen Fund. Therefore APRC’s material budget reaches US$300.0

- Looking at the approved Budget overall, it is judged that IAMU in FY2011 would be able to accomplish all the mainline programs of the year without a hitch.
FY2012 annual budget: General policy and budgeting schedule
In the same manner as in 2010, this year, Secretary's Office, Finance Committee and all Standing Committees are requested to be quick enough to formulate the outline of FY2012 budget by IEB in October, to be applied for NF's grant-in-aid toward the end of December.

IEB accepted above explanation of Dr. Furusho.

5. Report of Regional Meetings:
   (a) Region I: Dr. Masao Furusho
   Dr. Furusho gave out minutes of the meeting on the day before. Members of the meeting were Assoc. Prof. Xu Bin (DMU), Pro.Dr. Yea Byeong-Deok (KMU) and Prof. Dr. Masao Furusho.
   Process and outcome of nominating next Regional representative of Region I, action plan for the IAMU research project, and next Regional Meeting were discussed or confirmed.
   The minutes shows detailed conclusion of this meeting as under.
   The Asia/Pacific regional meeting has decided 3 items shown under:
   1. Nomination for the representative of the Region 1 (Asia and Pacific region)
      Vietnam Maritime University (VIMARU) was nominated and confirmed as next representative of region 1 by e-mail discussions among all the members.
      The nomination time schedule was shown as follows;
      1) 8th of March, 2011------ Deadline of (Self or other's) recommendation
      2) 9th ------ Informing the result of the recommendation to all regional members
      3) 10th ---- Discussion or voting by e-mail on this issue among member universities in Region 1
      4) 11th----- Informing the result of the discussion or voting by e-mail
      5) 12th (the deadline of this nomination according to the basic agreement of IAMU)------ Final decision and report to the Secretary of IAMU

   2. Action Plan for the IAMU research project (Human Resource Data Base)
   The responsible persons on this issue are
   Prof. Masao FURUSHO ("7", Kobe, JAPAN),
   Associate Prof. Xu Bin ("2", Dalian, CHINA), and
   Prof. Jinsoo PARK ("9", Busan, KOREA).

※The number means the Member University/Institutions that are mentioned in table 1 as shown under.
3. Next Regional Meeting
The next Asia/Pacific Regional meeting after AGA12 (Gdynia, Poland), will be held at the suitable time this fiscal year. The venue will be expected at the Vietnam Maritime University (No. 484 Lachtray St., Haiphong City, Socialist Republic of Viet Nam) which is next representative in the region
1. The agenda item should include how to develop and to keep the favorable communication among member universities / institutions.

Table 1 IAMU Member Universities / Institutions in Asia/Pacific Region

<table>
<thead>
<tr>
<th>Country (7)</th>
<th>Universities / Institutions (13)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Australia</td>
<td>1. Australian Maritime College</td>
</tr>
<tr>
<td>2. China</td>
<td>2. Dalian Maritime University NC</td>
</tr>
<tr>
<td></td>
<td>3. Jimei Maritime University</td>
</tr>
<tr>
<td></td>
<td>4. Shanghai Maritime University</td>
</tr>
<tr>
<td></td>
<td>5. Tianjin University of Technology</td>
</tr>
<tr>
<td>3. India</td>
<td>6. AMET University</td>
</tr>
<tr>
<td>4. Japan</td>
<td>7. Kobe University, Graduate School of Maritime Sciences FC Regional Representative (FY2010-2011)</td>
</tr>
<tr>
<td></td>
<td>8. Tokyo University of Marine Science and Technology, Faculty of Marine Technology</td>
</tr>
<tr>
<td>5. Korea</td>
<td>9. Korea Maritime University Chair, PC, NC, FC, APRC</td>
</tr>
<tr>
<td></td>
<td>10. Mokpo National Maritime University</td>
</tr>
<tr>
<td>6. Philippines</td>
<td>11. John B. Lacson Foundation Maritime University</td>
</tr>
<tr>
<td>7. Vietnam</td>
<td>12. University of Transport in Ho Chi Minh City</td>
</tr>
<tr>
<td></td>
<td>13. Vietnam Maritime University Regional Representative (FY2012-2013)</td>
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</tbody>
</table>

Remarks
NC: Nominating Committee  FC: Finance Committee
PC: Policy Committee      APRC: Academic Program Review
Committee

(b) Region II: Dr. Cornel Panait
Members of the CMU and GMU had meeting the day before.
There was a discussion about cooperation in region II and some solution in data base project to be finished this year was found. More than 50% information was ready. Dr. Panait explained that they have some pictures from rectors, deans etc. Some university from region II do not cooperate and are not involved, but they hope to succeed and finish the project.

(c) Region III: Dr. William Eisenhardt
Dr. Eisenhardt reported that there was a meeting in November in Boston/Massachusetts. During this meeting the IMO and STCW new regulations were discussed. A new Regional Representative was elected - Fisheries and Marine Institute of Memorial University of Newfoundland. A similar meeting will be planned again in December in Boston.

(d) Region IV: Dr. Mykhaylo Miyusov
Dr. Miyusov gave out minutes of meeting on the day before. Members of the meeting were Dr. Miyusov (ONMA) and Dr. Güler (ITU-MF). The minutes shows conclusions of the meeting as under.

- It’s necessary to clarify and specify the procedure of the Regional Representative nomination.
- Ask secretariat to plan the Regional meetings with participation of all Region members during the time of AGA.
- Recommend to IEB to revise the system of the IAMU Members placement by the regions (change the political principles to the geographic principles). As example – regional cooperation of Black Sea countries (Region 3 and 4).
- To consider support of the fulfillment and upgrade the IAMU Database as one of the important activity of the Regional representative. (Response ratio 14 from 53 members)
- The publishing of the IAMU News or IAMU Bulletin is very important for IAMU advertising, including Regional activity.
- To support the IAMU secretariat idea about financing the regional activity.

As regard the above 2nd request for Regional meeting at the time of AGA, Secretary responded such meeting would be possible at AGA in coming June, and tapped Dr. Laczynski for his (LEC’s) arrangement in the matter. Dr. Laczynski agreed to find out appropriate time and place for such a meeting.

6. At Large Members of IEB: Views, suggestions or comment, if any
   No particular voice was heard from the table.

7. Secretariat’s Activity report: Mr. Hideaki Uematsu, Secretary
   Secretary read out 4 pages of “Secretariat’s activity report (October 2010 – March, 2011”).
   The report was accepted by the IEB.

8. AGA12 – Theme and organization: Dr. Romuald Cwilewicz,
   Chair of Local Executive Committee of AGA12
   Dr. Bogumil Laczynski (GMU) made a presentation about AGA12 program, elaborating the dates and time of the meetings and study tour.

9. Any other item

   On some exchange of views, IEB reconfirmed its consensus on holding the third IEB meeting in coming October at Gdynia, Poland as had been scheduled.

   There was no farther items to be discussed.
   So, the meeting was adjourned.